

Component 1: Determine Summative Impact Measures						
Improvement Funnel	Component Summary	Questions to Consider for an Improvement Team	Enhancing the use of technology in the classroom example			
Engagement Impact	<ul> <li>Good impact measures:</li> <li>Represent a significant and specific change in behavior or condition.</li> <li>Are objectively measurable and verifiable.</li> <li>Are attainable within the sphere of influence of the improvement team.</li> <li>Are achievable by the improvement team within a realistic timeframe.</li> <li>Establish a baseline and determine when success will be achieved.</li> </ul>	<ul> <li>Does the team have impact measures that are:</li> <li>Specific, clear and easy to understand?</li> <li>Quantifiable, objective, and measurable?</li> <li>Within the area of influence of the improvement team?</li> <li>Plausible and realistically achievable by the team?</li> <li>Relative to a pre-established baseline?</li> </ul>	By June 30, 2019, of 40 teachers enrolled in "technology in the classroom" summer course, 20 will successfully implement at least three "technology- focused" lessons in their classroom successfully.			

Component 2: Determine Formative Impact Measures					
Improvement Funnel	Component Summary	Questions to Consider for an Improvement Team	Enhancing the use of technology in the classroom example		
Progress Benchmarks	<ul> <li>Teams should ensure that the data collected is:</li> <li>Easily understood, to quickly determine what it represents.</li> <li>Frequently collected, to allow for an analysis of lessons learned.</li> <li>Consistent over the course of time, to allow teams to detect seasonal variations.</li> </ul>	<ul> <li>Has the team broken the summative outcome measure into actionable, attainable, and progressive accountability benchmarks?</li> <li>Are the determined benchmarks truly an indicator of progress toward the intended outcome?</li> <li>Are the benchmarks specific and timebound, to ensure that data collected represents a clear understanding of progress?</li> </ul>	<ul> <li>40 teachers complete training by August 30, 2018, and at least 38 teachers report that they understand the concepts by records of which teachers completed the training and their self-reported understanding.</li> <li>35 teachers want to try it in their own classroom, as measured by testimonials, follow-up support records, and observations.</li> <li>By January 2019, 25 teachers have applied (tested) what they learned in at least three "technology-focused" lessons, as measured by classroom observations, and testimonials from students and teachers.</li> </ul>		

Component 3: Determine Data Collection Methods						
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Verification Mechanisms	<ul> <li>Valid verification data sources should:</li> <li>Be as simple as possible, to collect "just enough data" that is relatively easy to obtain.</li> <li>Establish that something represented does indeed take place.</li> </ul>	<ul> <li>Has the team developed a shared and consistent strategy to measure the accountability benchmarks?</li> <li>Has the team determined data collection systems that allow for the team to gather useful data in a timely manner?</li> <li>Has the team developed a process to gather data frequently to check in on the status of the improvement efforts?</li> </ul>	<ul> <li>Attendance records</li> <li>Exit slips</li> <li>Student/teacher testimonials</li> <li>Student/teacher observations</li> <li>Focus group</li> <li>Individual interviews</li> </ul>			